

# MINUTES: Executive Meeting

## Wednesday, December 12, 2007

**Present:** Lois Kirkup, Nancy Noel, Terry Garner, Gord Holder, Debbie Cole, Jordan Juby, Claude L'Ecuyer, Don Smith and Pat Cavalier (staff).  
**Absent:** Joanne Schnurr, Marc Laurin and Tony Cote.

1. Call to Order  
The meeting was called to order by Lois Kirkup at 1:42 p.m.
2. Approval of Agenda  
M/ by Debbie Cole to approve the agenda. S/ by Nancy Noel. CARRIED.
3. Secretary's Report
  - a. Executive Committee – good standing report.  
Terry Garner reported that executive committee members are all in good standing, but this will be the third meeting in a row missed by Marc Laurin of DLR.
  - b. Adoption of Minutes:  
M/ by Nancy Noel to adopt the November 13, 2007 Minutes. S/ by Debbie Cole. CARRIED.
  - c. Correspondence - Newsletters and miscellaneous items circulated from the OFL, CWA and Workers Health & Safety Centre. Thank you received from Zev Singer for basket. Thank you received from Sutter VNA & Hospice for donation sent in memory of Chuck Dale and from Winnipeg Humane Society for donation sent in memory of Dan Zeidler.
  - d. Congratulations & Condolences:
    - Basket to Vito (Citizen/Editorial) & Cheryl Pilienci, baby boy - Dean.
    - Chapters/Indigo gift card to Gary May (Citizen/Editorial) - retired.
    - Basket to Janet Hunter (Citizen/Editorial) & Andy Cooper - baby boy.
    - Donation to Ottawa Youth Orchestra Academy in memory of Dirk Dearham, father of Wes Dearham (Citizen/Editorial).
4. **Treasurer's Report**
  - a. Financial Report: Gord Holder presented the financial update to November 30, 2007 which is two months into this fiscal year. The upcoming buyouts at the Ottawa Citizen will have some impact on Guild finances and the budget will have to be revisited early in 2008. Dues revenue will be reduced and there will be a small reduction in the per caps to be paid. The November statement figures are fairly straight forward; there is a negative amount shown for the Office line because of year-end adjustments. Gord advised that the Special Projects account will be topped back up to \$25,000.00 in January. The value of the ONG long-term investments on the Defence Fund Balance Sheet is \$1,312,380.75. Defence Fund expenses for the month covered Delta contract bargaining.

b. 2006/2007 Audit Report: Gord Holder informed that the annual financial audit report was approved at the membership meeting earlier today. There were no flags or alarms raised by the auditors when completing the annual financial review of the Guild accounts.

c. Strike Update - Journal de Quebec: Item tabled to January 2008 meeting.

**5. Unit Reports**

**a. CTV Ottawa (CJOH)**

[a] New Web Postings and Waiver re FT Position: Nothing new on this.

Discussion concerning Clothing Allowance and letter signed at bargaining about sponsors to augment clothing allowance; company advises that no sponsorships have been found. Is there anything the Guild can do at this time?

**b. DLR International**

New Pre-press Job Classification: Executive discussion about new job classification DLR would like. Guild will send note to company to propose the new job be called Plate Setter / Pre-press at a salary rate of \$13.50/hour, which falls between the Press Operator Helper and the Graphic Artist rates.

**c. Delta Reprographics**

[a] Contract Bargaining: We are still in negotiations for a first contract.

**d. Citizen**

[a] Editorial - CanWest Buyouts: Advised that the buyouts are effective December 31, 2007. The Guild consulted our lawyer and sent a letter to the company December 10 about how the buyouts were handled; no response received yet.

[b] Editorial - Newsroom issues; pages to Hamilton etc.: Lois Kirkup and Blair Crawford have met with the company; this is still a work in progress. Questions about Photo and Design – no design and photo editors? Discussion; company is following the collective agreement. Company believes that the pages to Hamilton process is working but the newsroom staffers don't think it's working. Need to get overtime approved and people to file for any differentials.

A CanWest caucus meeting with CEP Vancouver will be held in Toronto on Sunday, January 20, 2008. Lois Kirkup and one other newsroom member (likely Blair Crawford) to attend for the ONG. M/ by Terry Garner to cover the expenses to send two people from the ONG to the January/08 CanWest joint conference in Toronto. S/ by Jordan Juby. CARRIED.

[c] Unit - Family Day - Feb/2008: Memo from Dougald Brown of Nelligan's included in meeting info. Nancy Noel said the supervisor in Financial Services indicated that the Citizen would get the new Ontario stat; we should check with the company early in the new year to confirm.

[d] Unit - Manulife Benefits Claim Form: Advised that the Manulife claims forms have been changed and legal opinion provided in meeting package indicates the revised form is an

improvement over the old version.

Executive updated about workplace harassment claim of Mailroom Cleaner; Debbie Cole and Nancy Noel will handle this matter.

Reader Sales & Services - Part-time hours letter of agreement with the company in place until July, 2008 (contract expiration). Should the Guild address the part-timers hours issue with the company now that RS&S V-P Sue Armstrong is gone? Debbie Cole will talk to Joanne Campbell in RS&S about this.

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## **6. Arbitrations**

## **7. Committees -**

- a. Personnel -
- b. Communications -
- c. Health & Safety -
- d. Grievance -
- e. Guild Awareness / Mobilization -
- f. Finance -
- g. Organizing -
- h. Elections -
- i. Bylaws -

## **8. Internal Guild**

a. ONG Local website "*ottawanewsguild.ca*"

Executive advised that we still need an editor for the local history; to ask a number of people to see if they are interested in doing this job.

b. TNG-CWA Residential Seminar for New Local Officers - January 18-21, 2008, George Meany Campus, Washington, DC:

Jackie Beingessner (Citizen/Editorial) is interested in attending the TNG seminar. Charlene Ruberry (Citizen/Library) and Jake Rupert (Citizen/Editorial) may also be interested and we will email seminar information to them.

M/ by Jordan Juby that the ONG approve the costs for two participants to attend the January/08 new officers residential training seminar in Washington. S/ by Debbie Cole.  
CARRIED.

c. TNG Sector Conference - February 2008 - Providence, RI:

d. CWA/SCA Canada Membership Card: New cards to be looked at.

## **9. Outside Issues**

## **10. Other Business**

·TNG elections – some possible dates – ballots could go out April 9 and be counted May 19; looking at April 28 as 'election day'. Rep Council meeting would be held at the end of May.  
·Look at ONG holding Shop Steward seminar in February 2008 – to check further with Arnold Amber.

## **11. Lost Time Notification**

Lost time recorded for Debbie Cole, Terry Garner, Jordan Juby, Lois Kirkup, Claude L'Ecuyer, Nancy Noel, Don Smith.

**12. Upcoming Meetings**

✧ Next Executive Meeting set for Tuesday, January 8, 2008 - 11:00 a.m.

**\*Note** that executive meeting has since been rescheduled to **Monday, January 14 at 10:30 a.m.**

To set the dates/times of executive meetings for the balance of 2008 at the January meeting; look at alternating start times between 11 a.m. and 1 p.m.

**13. Adjournment**

M/ by Jordan Juby to adjourn the meeting at 2:45 p.m. S/ by Gord Holder. CARRIED.