

MINUTES: Executive Meeting

Monday, June 4, 2007

Present: Lois Kirkup, Janet Hunter, Nancy Noel, Gord Holder, Debbie Cole, Joanne Schnurr, Tony Cote, Terry Garner, Claude L'Ecuyer and Pat Cavalier (staff).

Absent: Marc Laurin, Jordan Juby, Don Smith.

1. Call to Order

The meeting was called to order by Lois Kirkup at 1:10 p.m.

2. Approval of Agenda

M/ by Joanne Schnurr to approve the agenda. S/ by Terry Garner. CARRIED.

3. Secretary's Report

a. Executive Committee – good standing report.

Nancy Noel reported that all executive members are in good standing.

b. Adoption of Minutes:

M/ by Debbie Cole to adopt the May 16, 2007 Minutes. S/ by Janet Hunter. CARRIED.

c. Correspondence:

· Nancy Noel spoke about the 50th anniversary yearbook of the OFL; discussed by the executive, and the ONG isn't going to purchase an ad in the booklet.

· Various OFL newsletters, training info from TNG, and miscellaneous CWA and ODLC correspondence.

· Thank you letter received from The Princess Margaret Hospital Foundation for our donation sent in memory of Joan Burrell.

· Thank you call was received from Casey House in Toronto for the ONG donation sent in memory of June Callwood.

d. Congratulations & Condolences:

· Basket sent to Dave Rogers following surgery (Citizen/Editorial).

· Advised of the death of Lorne King's sister-in-law; we'll check re memorial donation info.

4. **Treasurer's Report**

a. Financial Report: Gord Holder presented the financial update to May 31, 2007, which is two-thirds way through the fiscal year. Revenue: on target with budget and we are slightly ahead on Interest Income. Expenses: we are on budget with our regular or fairly constant expenses. Gord reported that the July 2007 (Toronto, ON) TNG Sector Conference and CWA Convention expenses are still to be covered by the Conferences budget.

and members are returning to work. The value of the Guild long-term investments on the Defence Fund Balance Sheet is \$1,274,532.86. There is also an amount of \$8,786.47 payable to the General Fund to cover invoices paid out of the General Fund on behalf of the Defence Fund, and funds will be transferred near the end of the fiscal year to clear the amount owing. The Defence Fund Income Statement for May indicates a drop in value, but this is on paper only. The method of reporting records the increase or decrease in the fair market value of the funds, but as our usual practice is to hold the funds until maturity, we then receive the value we should for them. Expenses under the Defence Fund for May cover the cost of translation of the new DLR contract.

b. \$1,000 grant available from CWA/SCA Canada for July 2007 CWA meetings in Toronto: The ONG will send an e-mail to the Ottawa national office to see how we go about applying for the \$1,000 local grant re attending the Toronto meetings. We are sending five delegates to the sector conference, and two delegates and one guest/ observer to the CWA convention.

5. Unit Reports

a. CTV Ottawa (CJOH)

[a] Discipline letter grievance update: A grievance was filed concerning a discipline letter placed on a member's file. A meeting with the company has been arranged for June 14 to discuss the grievance further. Feeling is that management won't back down; executive discussion about several issues raised by the company letter. Lois Kirkup and Debbie Cole will meet with Joanne Schnurr and the member concerned before their meeting with the company.

b. DLR International

The new contract has been translated. The agreement will be copied and distributed to the unit members after the contract is signed by the parties.

c. Citizen

[a] Scheduling Days/Nights grievance update: Lois Kirkup advised that the company has said that days/nights scheduled in the same week won't happen again. The Guild has signed a permission/agreement letter covering the page designer's mix of shifts for this summer only.

[b] Editorial - Photo Correction update: Tony Cote reported the Citizen has advised there will be no disciplinary action taken regarding the photo mixup. He advised that a lawsuit has been filed against the Citizen.

[c] Editorial - Turnaround pay: Lois Kirkup reported that the turnaround pay question is settled. The company is now aware that part-timers are eligible for turnaround pay under the contract. Also, the member that we had discussed at an earlier meeting didn't receive turnaround pay at the time because she was booked off for a period of 12 hours between her shifts.

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[d] Unit - Violence in the Workplace Policy: Terry Garner spoke about awareness of violence in the workplace as discussed at the Joint Health and Safety meetings. A new Citizen Violence in the Workplace policy is being implemented but this will not circumvent the Guild contract.

[e] Building Services - Discipline letter: A member received a written warning letter after being found sleeping on the job a couple of nights. The member has not returned telephone calls from Guild executive member.

6. Arbitrations

7. Committees -

- a. Personnel -
- b. Communications -
- c. Health & Safety -
- d. Grievance -
- e. Guild Awareness / Mobilization - Lois Kirkup believes we need to start discussing membership mobilization at the September executive meeting, especially with Citizen bargaining coming in 2008.
- f. Finance -
- g. Organizing - Delta Reprographics update: Lois Kirkup read a report from Dave Wilson that indicates the ONG should soon receive its certificate for the Delta group. A sales rep at Delta has volunteered to work on bargaining of the new contract and would likely also be the unit rep.
- h. Elections -
- i. Bylaws -

8. Internal Guild

- a. ONG Local website "*ottawanewsguild.ca*"
Local History project: Tony Cote and Janet Hunter updated that additional funds for the project were approved today at the general membership meeting, as well as additional funding to print and distribute the history to members when the project is completed. M/ by Tony Cote that the ONG hire Dan Drolet to prepare (research and write) the ONG local history project, at a cost of up to \$15,000.00. S/ by Janet Hunter. CARRIED.
Prepare information posters about the website and the special projects fund for the bulletin boards and have DLR print up large signs with the web address for all Guild boards. We also need to set up another training session for the committee members.
- b. TNG Sector Conference - Toronto, ON, July 13-14, 2007
Washington has advised that the TNG credentials are being mailed to locals this week.
- c. CWA Convention - Toronto, ON, July 16-17, 2007
Our CWA credentials aren't completed online yet as we are waiting for revised voting strength numbers when January and February 2007 dues numbers are included in the member count. (Dues per caps are being remitted to TNG Canada national office in Ottawa effective January/07 dues, instead of to CWA in Washington.)
- d. TNG - Healthy Locals Initiative: Information from Bernie Lunzer is for U.S. locals; need to look at some type of initiative for Canadian locals.

9. Outside Issues

10. Other Business

11. Lost Time Notification

Lost time recorded for Debbie Cole, Tony Cote, Terry Garner, Claude L'Ecuyer, Nancy Noel, Joanne Schnurr.

12. Upcoming Meetings

→ Next Executive Meeting - **Tuesday, July 10, 2007** - ⚡ note change of start time to **1:45 p.m.** - Guild Office.

13. Adjournment

M/ by Gord Holder to adjourn the meeting at 2 p.m. S/ by Debbie Cole. CARRIED.