

MINUTES: Executive Meeting

Tuesday, September 16, 2008

Present: Lois Kirkup, Terry Garner, Gord Holder, Debbie Cole, Joanne Schnurr, Claude L'Ecuyer, Charlene Ruberry and Pat Cavalier (staff).

Absent: Nancy Noel, Jackie Beingessner, Jake Rupert, Don Smith, Marc Laurin, Jean Renaud.

1. Call to Order

The meeting was called to order by Lois Kirkup at 11:15 a.m.

2. Approval of Agenda

M/ by Claude L'Ecuyer to approve the agenda. S/ by Debbie Cole. CARRIED.

3. Secretary's Report

a. Executive Committee – good standing report: Terry Garner reported that everyone except Marc Laurin is in good standing.

b. Adoption of Minutes:

M/ by Debbie Cole to adopt the July 8, 2008 Minutes. S/ by Charlene Ruberry. CARRIED.

c. Correspondence: Workers Health & Safety Centre Fall 2008 Certification training schedule; OFL newsletters, training schedules and correspondence. CWA Global Solidarity Award certificate for ONG participation in annual international solidarity program. Thank you letter from Bernie Lunzer for ONG donation to the TNG Freedom Award Fund. Thank you card from Marjolaine Botsford and Botsford family for our donation in memory of her late father-in-law, and thank you card from Joyce Allen for donation made in memory of her late father-in-law. Thank you letter received from The Leukemia & Lymphoma Society of Canada for donation sent in memory of Mary Boarman.

d. Congratulations & Condolences:

·Donation to Canadian Cancer Society in memory of Ada Franklin, mother-in-law of Brian Robinson (Citizen/Financial Services).

·M/ by Gord Holder that we approve a \$50.00 donation to the Morelli family (cancer treatment in the U.S. for Mrs. Morelli). S/ by Debbie Cole. CARRIED.

Joanne Schnurr will check and advise re obit notice for Francesco Crupi; confirm if father of CTV Ottawa member John Crupi.

4. **Treasurer's Report**

a. Financial Report: Gord Holder presented the financial update to August 31, 2008, covering the months of July and August; one month remaining in the fiscal year. He advises that Dues Revenue will be close to the budgeted amount, or possibly slightly over. The rent figure was

adjusted downward because of a rebate of approximately \$1,700 received from Minto regarding the Baxter Centre common area expenses for the 2007 calendar year which had previously been estimated. We are generally close to budget figures concerning our expenses.

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Closer to the end of September, we will transfer the monies owing from the Defence Fund to the General account to clear the Receivable from Defence Fund figure. Overall, it was a good 2-month period in the bond market for the long-term investments, with a value recorded on the Defence Fund Balance Sheet of \$1,351,255.00. Defence Fund expenses during this period cover Family Day case, DLR grievances and Citizen bargaining expenses and lost time, with more bargaining costs incurred in September.

b. 2008-2009 Budget: Gord Holder prepared a finance committee summary report for the meeting package concerning the proposed 2008-09 budget figures. The committee has factored in a small decrease in Dues Revenue to reflect fewer members, but did not factor in contract increases. An amount of \$26,000 is proposed for Conferences, looking at two delegates to the CWA convention, plus one additional delegate for the TNG Sector conference portion of the meetings to be held in Washington next June. The committee is suggesting that three delegates, instead of four, attend the CWA/SCA Canada national rep council meetings. As an executive member of CWA/SCA Canada, Holder's expenses for the NRC meetings would be largely covered by the national office. Under Education, we have budgeted to send one person to the TNG new officer training seminar in February. The ONG lease on its current Baxter Road office space expires next summer and we should start discussions with Minto as soon as possible.

Questions and discussion on the proposed budget.

M/ by Debbie Cole to take executive recommendation of the 2008/2009 budget developed by the ONG Finance Committee to the September 17 General Membership meeting for approval.

S/ by Terry Garner. CARRIED.

c. ODLC - Request for donation to 2008 Labour Day March & Picnic: A donation request has been received from the ODLC; Guild usually sends \$50 every year.

M/ by Gord Holder that the ONG make a \$50.00 donation to the 2008 ODLC Labour Day March & Picnic. S/ by Debbie Cole. CARRIED.

d. 2008-2009 TNG Irving Leuchter Scholarship donation: Information concerning the TNG Leuchter scholarship and donations request was included in meeting documents. The ONG has usually donated \$250.00 (CDN.) to the fund each year.

M/ by Gord Holder that the ONG send a donation in the amount of \$250.00 (CDN) to the TNG 2008-2009 Irving Leuchter Scholarship Fund. S/ by Charlene Ruberry. CARRIED.

5. Unit Reports

a. **CTV Ottawa (CJOH):** Joanne Schnurr reported they are still short-staffed at the station, although there have been a couple of replacement hires recently. Nothing new on the clothing allowance.

b. DLR International

[a] Grievance update & Cost re medical evaluation: We have received a letter from the lawyer about medical verification for member off work, with request to share costs involved between

the company and the Guild; member has agreed to the medical verification.
M/ by Debbie Cole that the ONG agree to cover its share of the cost of the medical
verification re DLR member sick leave grievance. S/ by Gord Holder. CARRIED.

c. Delta Reprographics

Although the first contract was signed in mid-June, the ONG still has not received the first
membership dues from Delta. We will file a grievance with Delta regarding its failure to
submit union dues to the Guild.

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d. Ottawa Citizen

[a] Unit: Contract Bargaining update: The next session with the company is contract mediation tomorrow (Wed. Sept. 17). Executive discussion. The order of new "Make it Fair" buttons should arrive tomorrow. Advised that the Montreal Newspaper Guild will be holding a strike vote on Sunday, Sept. 28.

[b] Unit: Strike Financial Committee signing officers: Gord Holder and three other Citizen strike committee signing officers are in the process of setting up new ONG bank accounts at the Scotiabank branch on Baxter Rd. across from the Citizen. Discussion about the process and various accounts the Guild would require in the event of a labour dispute.

6. Arbitrations

- Ottawa Citizen Family Day Statutory Holiday grievance; no decision yet from the August 26, 2008 hearing.
- DLR Sick Leave Pay & Wage Rate grievances

7. Committees -

- a. Personnel -
- b. Communications -
- c. Health & Safety -
- d. Grievance -
- e. Guild Awareness / Mobilization -
- f. Finance -
- g. Organizing -
- h. Elections -
- I. Bylaws -

8. Internal Guild

- a. ONG Communications Policy - *item tabled*
- b. ONG Local Website & Local History – we need to get this project completed.
- c. CWA/SCA Canada Fall National Rep Council meeting - Kingston, ON, October 24-26, 2008
 - Room reservation deadline is Sept. 26/08; submitting Agenda items deadline - Oct. 11/08.
 - Confirmed that Lois Kirkup, Gord Holder and Debbie Cole are attending as ONG delegates. Nancy Noel is not able to attend. We need to check with Jackie Beingessner about her attendance and then followup with alternates. Transportation mode - driving or train.

CWA/SCA Canada Canwest Strategy - Lois Kirkup and Jake Rupert attended this strategy session on the weekend in Toronto. It was a productive meeting; the group identified workplaces issues and problems and now needs to move forward to address the issues raised.

9. Outside Issues

10. Other Business

11. Lost Time Notification

Lost time recorded for Debbie Cole, Terry Garner, Lois Kirkup, Claude L'Ecuyer, Charlene Ruberry, Joanne Schnurr.
 Advised that Lois Kirkup had to use a floater day last week for Wednesday, September 10 to deal with Citizen bargaining issues. M/ by Debbie Cole that the ONG cover one vacation day

as Guild leave to reimburse Lois. S/ by Terry Garner. CARRIED.

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12. Upcoming Meetings

☆ Next General Membership Meeting - **Wednesday, September 17, 2008** - 12 noon, Ottawa Citizen Conference Centre.

Gord Holder and Nancy Noel will look after the membership meeting as the bargaining committee will be away at mediation.

☆ Because of the federal election called for October 14, the next Executive Committee meeting is re-scheduled to **Thursday, October 16, 2008, starting at 11:00 a.m.**

13. Adjournment

M/ by Joanne Schnurr to adjourn the meeting at 12:30 p.m. S/ by Claude L'Ecuyer.
CARRIED.